

## **COVID-19 SAFETY PROTOCOL**

Protecting the health and safety of the Beyond The Stage Homes team is not only a legal obligation but an imperative measure we are taking to protect both ourselves and the community. During the current COVID-19 pandemic, it is critical to us that the appropriate steps are taken to ensure everyone's safety, utilizing precautionary principles and preventing exposure to and transmission of COVID-19.

- **Monitoring** If our employees are sick or unwell, or if they have been exposed to someone that is potentially at risk for COVID-19, they have been asked to stay home and avoid contact with coworkers and clients.
- Right to Refuse Entry Our team members will not enter a home if they feel that they cannot do so safely (i.e. if anyone in the home is presenting any symptoms or advises that they have been in contact with someone with COVID-19).
- Hand-washing/Cleaning Appropriate hand washing technique is being utilized by our employees. When hand-washing is not possible, hand sanitizer is being utilized.
- PPE Hand sanitizer, masks, disinfectant materials, and gloves are being used. You may see our team wearing moving gloves over the disposable gloves, as disposable gloves alone can make it difficult to move some rental items. Disposable gloves are one-time use items and are disposed of appropriately following use while moving gloves are sprayed with alcohol-based disinfectant after use.

- Scheduling Home staging projects will be staggered and team members will not work in multiple properties in the same day. Staffing is limited on projects to ensure safe-distancing measures can be in place. Based on size and scope, some projects may require multiple days to complete.
- Social Distancing We are adhering to maintaining 2 metres of distance between people whenever possible. If physical distancing is not possible amongst our team members, interaction is limited, and proper safety equipment is being worn.
- BTSH Vehicles and Warehouse We are following a strict protocol including sanitizing all communal surfaces in our vehicles and our warehouse including items such as tools, staging equipment, and storage totes. Wherever possible, staging and destaging will be completed using company-owned vehicles. BTSH team members will travel in separate vehicles at all times.
- 72-Hour Hold All staging items that are returned to BTSH are placed on a 72-hour hold. All items are quarantined and are not to be returned to use until this 72-hour hold period has been lifted. This includes totes and packaging materials.